



Supervisee Evaluation

This form should be filled out every 250 hours by supervisor.

Date of Evaluation:		Total # hours accrued: <i>(circle one)</i>	250	500	750	1000
			1250	1500	1750	2000
Supervisee:		Supervisor:				

On a scale of 1-5, rate the supervisee's performance on the following tasks:

SCHEDULING						
	Unacceptable	Weak	Average	Strong	Outstanding	Comments
On time for supervision	1	2	3	4	5	
Prepared for supervision:						
a) Completed assigned readings/module tasks	1	2	3	4	5	
b) Come prepared with topics & questions	1	2	3	4	5	
If rescheduling was needed, was it requested in advance and with just cause?	No			Yes		
PRODUCTIVITY						
Supervisee is progressing through the module tasks	1	2	3	4	5	
Supervisee is accruing hours at a rate of at least 20/month	1	2	3	4	5	
Supervisee is actively engaged in supervision (contributing to the discussion, exchanging ideas, bringing additional topics)	1	2	3	4	5	
ACCOUNTABILITY						
Supervisee comes with Supervision Experience forms filled out	1	2	3	4	5	
Supervisee comes with filled out Experience Tracker form, outlining all activities for the supervision period	1	2	3	4	5	
Supervisee keeps the Experience Tracker form up to date	1	2	3	4	5	
Supervisor and Supervisee maintain an identical concurrent set of all forms	1	2	3	4	5	
FEEDBACK						
Supervisee responds appropriately and professionally to feedback delivered	1	2	3	4	5	
Supervisee listens without defensiveness to feedback	1	2	3	4	5	
Supervisee rectifies (or takes steps to rectify) any issues where they had previously received feedback	1	2	3	4	5	



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ASSESSING SUPERVISOR						
Supervisee comes to you outside of sessions if something occurred for which they needed you	1	2	3	4	5	
MEETING REQUIREMENTS						
Supervisee makes all requirements for supervision	1	2	3	4	5	
Supervisee schedules observations as needed	1	2	3	4	5	
GLOBAL FEEDBACK						
As the supervisor, which module or discussion or observation was most valuable to the supervisee?						
How could supervision be improved?						
On a scale of 1-5, is your supervisee on track to become a professional behavior analyst? 1 2 3 4 5						
If not, what actions have you taken to address the deficits?						
If not, have you told the supervisee your concerns and developed a remediation plan?						
What are the goals for the next 250 hours of supervision?						



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			1250	1500	1750	2000
Supervisee:		Supervisor:				

On a scale of 1-5, rate the supervisee's performance on the following tasks:

SCHEDULING						
	Unacceptable	Weak	Average	Strong	Outstanding	Comments
Have your appointments been kept?	1	2	3	4	5	
If rescheduling was needed, was it rescheduled during your supervision period without it negatively impacting your accrual of hours?	1	2	3	4	5	
PRODUCTIVITY						
Is supervision productive?	1	2	3	4	5	
Does your supervisor seem to know where you are in the module and what tasks you should currently be focused on?	1	2	3	4	5	
Does it appear that your supervisor is prepared to facilitate discussion on the articles and topics assigned for the supervision period?	1	2	3	4	5	
Do you feel you have had enough time to complete assigned tasks from supervision?	1	2	3	4	5	
ACCOUNTABILITY						
Is your supervisor filling out the forms in every session?	1	2	3	4	5	
Is your supervisor actively and carefully checking your logs and discussing the activities that you have entered into the log?	1	2	3	4	5	
To your knowledge, does your supervisor maintain a concurrent set of all forms?	1	2	3	4	5	
ACCESS						
Has your supervisor made themselves available to you outside of supervision times when you need mentoring?	1	2	3	4	5	
Has your supervisor returned messages or answered questions in a timely manner?	1	2	3	4	5	



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CONTENT						
Did your supervisor seem knowledgeable about the requirements and procedures associated with supervision, and did they guide you through the experience?	1	2	3	4	5	
Has ethics been regularly covered in your supervision sessions?	1	2	3	4	5	
Does your supervisor observe you clinically working at least twice within each supervision period?	1	2	3	4	5	
FEEDBACK						
Was feedback provided in a timely manner and always within the supervision period?	1	2	3	4	5	
Was feedback provided professionally and objectively?	1	2	3	4	5	
Was the feedback able to be integrated into your short term goals?	1	2	3	4	5	
Did you supervisor follow up and provide additional feedback on the identified goal areas?	1	2	3	4	5	
GLOBAL FEEDBACK						
Which module, activity, or discussion did you find the most useful?						
How could supervision be improved?						
Is the supervisor activity helping you achieve the goals?						
Do you feel you are being adequately prepared to be a professional behavior analyst?						



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What are the goals for the next 250 hours of supervision?